

Essentials of Management 2

[Overview](#)[CE Credits](#)[Learner Comments](#)

Overview

DESCRIPTION

The program is designed to improve the range of leadership skills specifically suited to managers in government, resulting in an integrated form of leadership to help move your organization into the new century. From leadership to creativity to special challenges that leaders face, this series will offer interesting content and lively discussion.

- | | |
|---------------------------------|--|
| Leadership
1 & 2 | <i>Leadership characteristics, leadership defined, Model the Way by defining, clarifying, and articulating your own values that guide your decisions; emotional intelligence.</i> |
| Envisioning | <i>Identifying and envisioning the future. Describing your vision of the future and engaging others in the conversation around exciting possibilities. Creativity at work.</i> |
| Innovating | <i>Searching for opportunities and looking outward of innovative ways to improve yourself and the organization. Fostering collaboration and developing competence and self-determination. Building trust and managing change.</i> |
| Building | <i>How to build effective teams and management strategies to keep the momentum going. Diversity in teams.</i> |
| Integration | <i>Ethical leadership, putting the views of leadership together, authentic leadership, putting authentic leadership into action, ideas and discussion for meeting the challenges, setting personal goals. Encouraging the heart by recognizing contributions and creating a spirit of community.</i> |



Essentials of Management 2

[Overview](#)[CE Credits](#)[Learner Comments](#)

CE Credits

The Essentials of Management 2 series is available for the following types of credits:

POST (Peace Officer Standards and Training)

Notify the instructor at the time of the class to sign a separate roster.

OPI (Office of Public Instruction) Renewal Units

Contact the Professional Development Center before the beginning of the class at pdc01@mt.gov to get the paperwork going.

Other Continuing Education

The Professional Development Center can provide certification to submit to your association.



Essentials of Management 2

Overview

CE Credits

Learner Comments

Learner Comments

“Always helpful to step back and look at the bigger picture – to consider different ideas and styles.”

“This series provided further insight into personal leadership skills and abilities and which skills I can use to increase my effectiveness.”

“I think these classes are laying a wonderful and important foundation for managers and employees in state government. The lessons will be reflected in years to come. Good job!”

“The knowledge I gained is so valuable and I will be certain to share this with my supervisor and co-workers.”

“Awesome course. The best thing was sharing best practices and seeing the commonalities in our job.”

